



# Memorial Service Planning Information



## Memorial Services

Memorial services will be officiated by a pastor of RBCPC. Exceptions will be approved by the senior pastor. Other pastors may be invited to assist in the service at the request of the family and officiating pastor.

The memorial service coordinator and officiating pastor will meet with family members prior to the memorial service to plan a service which honors your loved one's memory.

## Scripture Readings

An important way in which you can participate is in the selection of scriptures to be read at the service. Below are some comforting Bible passages. You may choose or ask the pastor to choose for you.

Psalm 23  
Psalm 46:1-11  
Psalm 91:1-16  
Psalm 121:1-8  
Ecclesiastes 3:1-8  
Isaiah 25:1, 6-9  
Isaiah 40:28-31  
Matthew 5:1-12  
Matthew 11:28-30  
Luke 12:22-31  
John 6:35-40, 47-51  
John 11:25 & 26  
John 14:1-7, 16-18  
I Corinthians 13  
I Corinthians 15:51-57  
Colossians 3:1-4  
I Thessalonians 4:13-18  
I John 3:1,2,11  
Revelation 21:1-5

## Music

Since a memorial service is a sacred and solemn occasion, all music and its text must reflect the highest standards of composition and presentation before God. Music shall be of a sacred nature. Secular music requires approval from the officiating pastor. Following are some music suggestions.

Amazing Grace!  
A Mighty Fortress Is Our God  
Be Still, My Soul  
Be Thou My Vision  
Great Is Thy Faithfulness  
Holy, Holy, Holy  
How Great Thou Art  
In the Garden  
It Is Well with My Soul  
Morning Has Broken  
My Faith Looks Up to Thee  
Nearer, My God, to Thee  
O God, Our Help in Ages Past  
O Love That Will Not Let Me Go  
On Eagle's Wings  
Precious Lord, Take My Hand  
Rejoice, the Lord Is King!  
The Lord's Prayer

The church's memorial coordinator will secure an organist or pianist, and soloist upon request. Guest musicians and soloists require approval from the officiating pastor. The family is responsible for securing other instruments such as bagpipes, harp, flute, violin, guitar, etc. Referrals are available upon request.

## Photography/Videos

Flash photography is not permitted during the service. Videotaping is permitted using available light only. The videographer must place the video recorder at the back of the Chapel or Sanctuary.

Videos may be shown in the Sanctuary only and are limited to 5-7 minutes. No videos may be shown in the Chapel.

## Decorations

At your request, the Deacons will deliver flowers from the memorial service to the hospitalized and homebound following the service.

## Receptions

The church can offer the option of an onsite reception. Our Hospitality Ministry team will serve your family and friends in the Fellowship Center. Receptions shall not exceed two hours.

- Coffee, lemonade and cookies
- Table linens and paper beverage napkins
- Teak serving trays, crystal punch bowl
- Disposable plastic glasses & coffee cups
- Minimum charge for a reception is \$100.00
- Cost per person: \$2.50 for members, \$3.50 for non-members

When additional food items are desired, our Food Service Director will meet with you to plan the menu for you and your guests. We have a full service restaurant kitchen licensed by the County of San Diego Health Department. For prices and information, contact our Food Service Director, 858-487-0811, ext. 222.

## Memorial Service Fees

	<u>Members</u>	<u>Non-Members</u>
Chapel	\$ 0	\$150
Sanctuary	\$ 0	\$300
Organist	\$175	\$175
Pianist	\$175	\$175
Soloist	\$150	\$150
Sound Tech	\$ 75	\$ 75
Coordinator	\$125	\$125
Honorarium	\$200-300 (both members and non-members, suggested)	